

MINUTES OF MEETING

Name of Meeting	Ordinary Stretton-on-Dunsmore Parish Council (SODPC) Meeting
Date, Time and Venue of Meeting	Monday 10 th July 2017 at 7.30pm in Knightlow School.
Meeting Chair	Cllr Paul Gordon (PG),
Minute Taker	Mrs Helen Stewart (HS)
Attendees	Cllr John Simmonds (JS), Cllr Ian Simpson (IS), Cllr Robert Stephens (RS), Cllr Nicola Haywood (NH), and Cllr Carolyn Watson Merrick.
Apologies	Cllr Joe Whitmore (JW), Cllr Warwick Dipple (WD), Cllr Pam Rose (PR) & Cllr Howard Roberts (HR)

Public Forum

The following topics were raised: -

- Grass Verges
- Rosconn proposed development on land off Fosse Way
- Bus timetables
- Mineral Strategy

Agenda Number	Minute	Actioner	Date for Completion
1.	Apologies Apologies for their absence were received from Cllr Roberts, Cllr Dipple, Cllr Rose and Cllr Whitmore. Cllr Simmonds took the opportunity to apologise for his conduct at the June meeting.		
2.	Declarations of Interest There were no declarations		
3.	Minutes from Last Month's Meeting The minutes were signed as a true and accurate record of the meeting which took place on 12 th June 2017 by Cllr Paul Gordon.		
4.	Actions from the minutes		
	4a. Cllr Gordon and Mark Cooper are preparing a quote to extend the railings at Plott Lane playground.	PG	11/09/2017
	4b. Clive Haywood in his capacity as a qualified structural engineer has inspected the bus shelter on Brookside and has provided a full report. On receiving a schedule of works the clerk put it out to tender.	NH	11/09/2017
	4c. Dog waste bin installed on Plott Lane	No Action	
	4d. Potholes on A45 and School Lane has been raised with again with WCC and Highways England.	No Action	11/09/2017
	4e. WCC has agreed to fund the cleaning of the War Memorail Monument. Two quotes were considered for this work by the Parish Council and one was selected. The Clerk is to liaise with the contractor and Cllr Simmonds to arrange the cleaning.	HS	11/092017
	4f. It suggested that a tractor battery could power lights at Christmas in the large lime tree on the green. Cllr Simpson, Cllr Gordon and the clerk are to take advice from Mr Andy Cambridge.	IS, PG & HS	11/09/2017
	4g. The Community Speed Watch will go out again to monitor the traffic on 24 th July.	No Action	
	4h. It was agreed to let the article advertising a First Aid Course run in the Pendulum for another two months.	HS	11/09/2017
	4i. Cllr Simpson will strim and prepare the vacant allotment for the next tenant.	IS	11/09/2017
	4j. The clerk to liaise with Mark Cooper regarding appropriate training courses	HS	11/09/2017

	4k. It was concluded that the matter of overgrown private hedgerows on Knob Hill should be highlighted to WCC as the Parish Council has no jurisdiction. 4l. HS continues to liaise with WCC and Severn Trent regarding the manhole cover on Church Hill.	HS No Action	11/09/2017
5.	Reports from Borough and County Councillors Cllr Watson Merrick informed the assembly that there were roadworks scheduled to take place on and around the island on the A46 (TGI Fridays) which may cause disruption. She also confirmed that RBC Local Plan had been approved in Council and is now with the Secretary of State for the final approval.	No Action	
6.	Planning Matters Councillors considered the following planning applications and agreed they have no comment to make:- R17/1038 – Abbeyfield London Rd APP/H3700/C/17/3170892 – Moonhill Barn	No Action	
6a.	Cllrs Gordon and Haywood attended the public meeting at Benn Hall on 21 st June 2017. Despite strong opposition from Stretton-on-Dunsmore (during the consultation process) and members of the public present the motion to approve RBC Local Plan was carried.	No Action	
7.	Maintenance of Village Green Space & Trees There was a lengthy discussion regarding the state of the grass verges within Stretton currently. The areas which look dishevelled are those which RBC has responsibility to cut. Several members of the Parish Council, two members of the public have contacted RBC to complain about the poor service currently being provided. It was concluded that in the short term the cut grass (hay) left by RBC contractors will be raked up by Mark Cooper (RS to liaise with Mark.) In the longer term, the Parish Council agreed to look into the feasibility of topping up the cuts or even taking overall responsibility for all the grass verges currently maintained by RBC. These options must be considered more fully and in conjunction with the Parish financial forecast.	RS HS	11/09/2017 11/09/2017
8.	Block Paving It was agreed that the area beneath the bench dedicated to Ian Smith should be blocked paved. HS to liaise with Mark Cooper	HS	11/09/2017
9.	Standing Orders After one minor alteration the revised Standing Orders were agreed and accepted unanimously. HS to add to the website.	HS	11/09/2017
10.	Financial Regulations After a brief discussion the Parish Council agreed unanimously to adopt Financial Regulations. HS to add to the website.	HS	11/09/2017
11.	Small Grants Policy The Parish Council agreed to introduce a Small Grants Policy, so it can contribute to groups and organisations within Stretton on Dunsmore that benefit the community. There was some discussion regarding the content of the document but it was ultimately accepted unanimously. HS to add to the website.	HS	11/09/2017
12.	Document Storage It was agreed that historic Parish Council documentation should be stored at WCC records office for the purposes of preservation. HS to start this process in the coming months.	HS	12/12/2017
13a.	Correspondence A letter was received from Gillian Key-Vice suggesting that if the Parish Council were to commission the extension of the electricity supply to the cover the lights on the big lime tree that perhaps it should also be extended	HS	11/09/2017

	to a point near Brook House for use at community events such as the Duck Race and the Village Fete. The Parish Council will respond that it has not yet agreed to commission any such extension but will keep Mrs Key Vice informed if it is does.		
13b.	A resident telephoned the Clerk to inform her of damage to the road on Knob Hill caused by a construction vehicle. HS has contacted WCC Highways to arrange a repair.	No Action	
13c.	Ed Spencer has approached the Parish Council with a view to renting the pitch and pavilion on Fosse Way for a local adult football team. It was agreed unanimously that the use of the pitch and facilities should be encouraged within the community. Further liaison with Mr Spencer regarding the hire agreement has been delegated to the sub-committee whose members are Cllr Gordon, Cllr Simmonds and Cllr Simpson (with clerk under instruction.)	PG, IS and JS	11/09/2017
13d.	Mrs Vicki Ledger of the Scouts contacted the clerk to report a sewage problem at the Hut on Plott Lane. In the interests of public health Cllr Simpson & Andy Cambridge have already visited the site and diagnosed the problem. It was agreed that the repairs should be made by Cllr Simpson & Cllr Stephens.	IS & RS	11/09/2017
14.	<p style="text-align: center;">Monthly Finances</p> <p>Cheques were signed for:- Helen Stewart £393.40 – Salary Norma Elston £100.00 – Internal Audit E.ON £1169.96 – Street Lighting E.ON £456.43 – Maintenance E.ON £26.65 – Fosse Way Pavilion Andy Cambridge £90.00 – Plott Lane Pavilion</p>	No Action	
15.	<p style="text-align: center;">Any Other Business</p> <ul style="list-style-type: none"> - Parking bays in Meadow Close - It was agreed to purchase an additional six copies of the Paul Claydon book 'The Parish Councillor's Guide.' 	HS	12/06/2017
16.	<p style="text-align: center;">Date of Next Meeting & Future Meetings</p> <p>The dates for the forthcoming public meetings have been set as:- No meeting in August Monday 11th September 2017 Monday 9th October 2017 Monday 13th November 2017 Monday 11th December 2017</p>	No Action	